

INTERN QUALITY ASSURANCE TEAM

Background

Who we are:

The Global Partnership for Education (GPE) is a shared commitment to ending the world's learning crisis. It is the only global partnership and fund dedicated entirely to helping children in lower-income countries get a quality education, so they can unlock their potential and contribute to building a better world.

We bring together governments, teachers, civil society, donors, United Nations agencies, development banks, businesses, and private foundations to achieve our shared vision that every child deserves to learn.

What we do:

GPE currently supports 78 low- and lower-middle-income countries to transform their education systems so that all children can get the education they need to thrive. We work where the needs are greatest and focus on reaching the children who are the most vulnerable, including girls, children with disabilities and those who live in countries characterized by extreme poverty or conflict.

How we work:

Transforming education is about creating lasting changes and achieving impact at scale. GPE's new strategic plan, GPE 2025, sets out to deliver this transformative change by convening partners, mobilizing funds, and catalyzing reforms to help partner countries get more girls and boys in school, improve teaching and learning, and build equitable, inclusive, and resilient education systems fit for the 21st century.

Our unique approach works. Since 2002, 160 million more children in GPE partner countries have set foot in classrooms for the first time, more than half of them girls. In 2020, GPE was also the largest provider of education grants in the global COVID-19 response, rapidly providing partner countries with vital resources to ensure that learning could safely continue.

About the Team:

The Finance & Grant Operations (FGO) team focuses on fiduciary matters, grant processing, monitoring and administration, risk, innovative financing, and trustee finance.

Situated within the Finance and Grant Operations (FGO) Team, the QA sub-team is the hub for the GPE Secretariat's quality assurance function related to key GPE processes and grants, including the new System Transformation Grant and Girls Education Accelerator. Secretariat quality assurance facilitates country progress towards successful grant applications in support of education systems transformation. It also facilitates the Board's review and decisions related to grants and the new Partnership Compacts. The QA team coordinates the Secretariat quality assurance function and works with other teams to assess quality, provide feedback, support grant processing and portfolio planning, and maintain the suite of QA tools and assessment methodologies.

In line with GPE's new strategy—GPE 2025—and operating model, the Quality Assurance sub-team will also coordinate a newly established Independent Technical Advisory Panel (ITAP). The ITAP will provide an assessment of country status against a set of factors that are considered enabling for education system transformation – organized into four areas: (i) data and evidence, (ii) gender-responsive sector planning, policy, and monitoring, (iii) sector coordination, and (iv) volume, equity, and efficiency of domestic public expenditure on education. The ITAP assessment will feed into country dialogue on system transformation priorities and bottlenecks and inform GPE Board decision-making on grant financing of country education reform agendas.

Duties and accountabilities:

The successful candidate will report to the Quality Assurance Team Lead and will be responsible for the following tasks:

- Learn about the QA function within the Secretariat.
- Support QA colleagues in variety of quality assurance tasks throughout the grant application process as assigned.
- Help with the coordination of the review meetings.
- Participate in and contribute to the QA and FGO Team meetings.
- Gather data and conduct analysis as relevant and assigned for results framework indicators related to ITAP, gender etc.

- Support the rollout of GPE 2025 and the new approach to quality assurance as applicable/required.
- Contribute to the development and strengthening of existing and/or new QA tools/templates for quality assurance of the grant applications as applicable.
- Contribute to the development and strengthening of existing/expanding knowledge management system.

Selection criteria:

- Bachelor's degree in education, economics, international development or a relevant related field. Master's degree preferred.
- Excellent writing skills.
- Ability to read and communicate fluently in English
- Ability to read and communicate in French and/or Spanish is a plus.
- Excellent communication skills.
- Ability to work flexibly in a fast-paced environment.

Timeframe:

This internship program is for 10 weeks including 8 weeks of virtual work and 2 weeks based in DC starting as soon as October 1, 2022.

DIVERSITY AND INCLUSION

Poverty has no borders. Neither does excellence. This is why we continually search for qualified individuals with a diverse set of backgrounds from around the globe. We are proud to be an equal opportunity and inclusive employer with a dedicated and committed workforce, and do not discriminate based on gender, gender identity, religion, creed, race, color, ethnicity, sexual orientation or disability.

GPE has a zero-tolerance policy against all forms of sexual exploitation, abuse and harassment in line with its PSEAH policy.

Individuals with disabilities may be provided reasonable accommodations to perform essential functions of the role and support in receiving other workplace accommodations.

› [Read more about the **GPE Inclusive Internship Program**.](#)